



**VENDOR / EXHIBITOR APPLICATION**  
**Back Country Horsemen of Washington**  
**Rendezvous 2025**  
**March 14 - 16, 2025**

Please Print or Type and fill out completely

Commercial Vendor/Exhibitor (Company), or Non-Profit Organization Name: \_\_\_\_\_

Is this a Government Agency or Non-Profit Organization? \_\_\_\_\_ If yes, a free 10x10 booth is provided and include no money with this application, when space is available.

Please provide a brief description of what your business sells or what your non-profit does, this will go into our event advertising:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please included the following and indicate the best way to reach you:

Home Phone: ( ) \_\_\_\_\_ Work/Cell Phone: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_



The following is a list of Terms and Conditions for the 2025 BCHW Rendezvous. It is the Vendor/Exhibitor's responsibility to be familiar with the terms and to comply fully. Exhibitor(s) in violation of any term or condition may be asked to leave the KVEC and may be excluded from any future BCHW events.

1. We will try to fill your choice of booth venue; however, we reserve the right to assign all display space. The BCHW Vendor Coordinator/Committee will make all booth assignments.
2. Free Exhibitor parking is provided on the North Side of the Armory Hall, outside the gate by the Rodeo Arena. You may unload trucks trailers close to the building into your booth; then all trailers must be parked on the North Side of the Armory Hall outside the gate. If the weather is dry and footing is not muddy, "behind the chutes," area can be used to park excess trailers and vehicles. Speak with the parking crew to get directions to that parking area.
3. Vendor set up hours are Thursday 9am to 6pm and Friday 7 am to 9 am, you are required to be set up by 9am Friday. Vendors are to be open for the public for the entire event display hours: Friday 9am to 5pm, Saturday 9am to 5pm and Sunday is optional, event times are 9am to noon.
4. Any raffle held in/at an Exhibitors' booth must be approved in advance by the BCHW Vendor Chair.
5. All Exhibitors are required to confine displays within their designated space.
6. All Dogs must be on leash at all times. You must clean up after your dog.
7. Returned Checks: exhibitors checks returned for insufficient funds will be assessed a \$75.00 Handling Fee.
8. Exhibitors will refrain from excessive noise from sound systems and will not interfere with the activities of any other exhibitor.
9. Local fire codes must be followed: no propane heaters, burners or open flame devices are allowed inside the building.
10. It is the responsibility of the exhibitor to clean their Booth after the event. A \$25.00 cleanup charge may be assessed for failure to observe this rule.
11. There will be no refund of fees for Cancellations after January 1st, 2025.
12. Exhibitor(s) must follow all applicable state and local regulations and are responsible for such.
13. Any deviation from the stated policies must be approved in writing by the BCHW Vendor Coordinator/Committee two weeks prior to the 2025 BCHW Rendezvous.

**VENDOR SET-UP HOURS**

Thursday 9:00 AM to 6:00 PM

Friday 7:00 AM to 9:00 AM

**VENDOR TEAR DOWN HOURS**

Sunday if not staying open Noon to 3:00 PM

You may start teardown at 9am on Sunday.

**EVENT DISPLAY HOURS**

Friday 9:00 AM to 5:00 PM

Saturday 9:00 AM to 5:00 PM

Sunday Optional-9:00 AM to 12:00 Noon

For more information regarding Rendezvous: hotel or camping reservations, directions or information regarding our Saturday night dinner, auction, and entertainment - please check our website at

[www.bchw.org](http://www.bchw.org).