



Tailgate Safety Meeting Record

(Reference FSM 6710)

FS-6700-0055 (REV. 04/2013)

Instructions

To be completed by the first-line supervisor or work leader at the worksite prior to beginning job and when the hazards change due to a change in worksite location or other condition. Add any hazards that do not appear on form FS-6700-7. Reference Health and Safety Code Handbook (FSH 6709.11) to help identify recommended work procedures and protective equipment.

Study / Project / Job:

Workleader / Supervisor:

Describe Work:

Identify and List Hazards; Hazard-Reducing Work Procedures Discussed with Crew:

Protective Equipment Required by Job Hazard Analysis (JHA):

Additional Protective Equipment Needed:

Start of Project (Date): / /	Discussed with Crew (Date): / /
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To Be Filed at End of Project with Other Project Documents

Date: / /	Signature of Work Supervisor:
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Remarks / Additional Information

Large empty rectangular area for entering remarks or additional information.