

VENDOR APPLICATION

Back Country Horsemen of Washington Rendezvous March 17 – 19, 2017

Please Print or Type and fill out completely

Commercial Vendor/Exhibitor (Company), or Non-Profit Organization Name: _____

Government Agency or Non-Profit Organization registration number (Booth is free of charge): _____

Contact Person(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Please include the following and indicate the best way to reach you:

Home Phone: () _____ Work/Cell Phone: () _____

E-mail: _____

The Event Fee is due at time of registration.

SIZE OF BOOTH	COST
10x10	\$100
9x12	\$125
10X12	\$150
12x14	\$175
10x20	\$200
15x20	\$225
20X20	\$300
Outside area, approx. 10x30	\$75

Booth Size Requested: _____

Total Enclosed: _____

Mail all applications to:

Dar Brady
BCHW Rendezvous 2017
800 Lariat Lane
Ellensburg, Washington 98926

A current City of Ellensburg business license is required for this show. Please include the amount of \$15 if you need this 3 day permit..

Booths will be located in the Umtanum , Manastash and Heritage Halls this year, as well as an Outside Area for larger self-contained exhibitors. The Vendor Committee will assign requested booth locations based on registration and full payment received by posted dates.

Note: If you need electrical power for your exhibit space, please indicate here _____. We will work with you and the KVEC to get power to your display. **Exhibitors must supply own cords.**

For any further questions or concerns contact:

Dar Brady
Vendor Coordinator
BCHW Rendezvous 2017

Shadybrady50@yahoo.com

I/We (the undersigned) understand and agree to hold harmless and free of liability the Back Country Horsemen of Washington and its event planning committee, directors, management, employees, workers, paid or volunteer, who together will not be held responsible for any loss or injury that may occur to any equipment, property, livestock, or Personnel of the Vendor/Exhibitor, or persons attending the Event, or for loss of any kind or through any cause including, but not limited to: fire, theft, vandalism, extreme weather.

Please fill out this form completely, sign and date your acceptance below. By your signature you agree to all Terms and Conditions herein and those noted in Additional Terms and Conditions (Attachment)

Signature _____ Date _____

I wish to donate to the 2017 BCHW Auction: _____
(We sincerely thank you and will have the Auction Committee contact you prior to the event)

The following is a list of Terms and Conditions for the 2017 BCHW Rendezvous. It is the Vendor/Exhibitor's responsibility to be familiar with the terms and to comply fully.

Exhibitor(s) in violation of any term or condition may be asked to leave the KVEC and may be excluded from any future BCHW events.

- We will try to fill your choice of booth venue; however we reserve the right to assign all display space. The BCHW Vendor Coordinator/Committee will make all booth assignments.
- The Event Center staff will provide security services during the entire event.
- Free Exhibitor parking is provided on the West side of the Teanaway Hall adjacent to Umtanum Hall.
- Any raffle held in/at an Exhibitors' booth must be approved in advance by the BCHW Vendor Coordinator/ Committee.
- All Exhibitors are required to confine displays within their designated space.
- All Dogs must be on leash at all times. You must clean up after your dog.
- Returned Checks: exhibitors checks returned for insufficient funds will be assessed a \$75.00 Handling Fee.
- Exhibitors will refrain from excessive noise from sound systems and will not interfere with the activities of any other exhibitor
- Local fire codes must be followed: no propane heaters, burners or open flame devices are allowed inside the building.
- It is the responsibility of the exhibitor to clean their Booth after the event.
- There will be no refund of fees for Cancellations after February 1, 2017
- Exhibitor(s) must follow all applicable state and local regulations and are responsible for such.
- Any deviation from the stated policies must be approved in writing by the BCHW Vendor Coordinator/Committee prior to the 2017 BCHW Rendezvous.

VENDOR SET-UP HOURS

Thursday Noon to 7:00 PM

Friday/ 7:00 AM to 9:00 AM

EVENT DISPLAY HOURS

Friday 9:00 AM to 5:00 PM

Saturday 9:00 AM to 5:00 PM

Sunday 9:00 AM to 12:00 Noon

For more information regarding: hotel or camping reservations, directions or information regarding our Saturday night dinner, auction and entertainment please check our website at www.bchw.org.